Pima County Regional Wastewater Reclamation Department
Compliance and Regulatory Affairs Office Laboratory

CHAIN OF CUSTODY AND ANALYSIS REQUEST FORM

NUMBER OF BOTTLES: _____

SITE: _____ SITE NUMBER: _____

ALL SAMPLES START DATE: _____ ALL SAMPLES START TIME: _____ (24 Hour Clock) SUBMITTER: _____

ALL SAMPLES END DATE: _____ ALL SAMPLES END TIME: _____ (24 Hour Clock) SAMPLER(S): _____ (Print Last Names Only)

COMMENTS: _____

				Microbiology														Inorganic																												Organic				
Location Description Location Number	D	C	(YYYYMM) Lab ID:	Alkalinity	BOD	COD	Conductivity	E. coli	Oxygen, Dissolved	pH	Solids, Settleable	Solids, Total	Solids, Total Grams	Solids, Total Dissolved	Solids, Total Suspended	Solids, Total Volatile	Solids, Volatile Suspended	Air Filter Be or Pb	Ammonia	Chloride	Chromium, Hexavalent	Chromium, Trivalent	Copper, Dissolved	Cyanide, Total	Cyanide, Amenable	Fluoride	Hardness	Ignitability	Metals *	Nitrate and/or Nitrite	Nitrogen, Total Kjeldahl	Nitrogen, Total	Orthophosphate	Phosphorus, Total	Sulfate	Sulfide	Turbidity	Digester Gas	Oil and Grease	VOA	NOTES or Collection End Dates/ Times	Process Control
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* Please indicate specific metals request here:

Chain of Custody Record (Signatures Only)

Relinquished by Sampler:	Received by:	Date:	Time: (24 Hour Clock)
Relinquished by:	Received by:	Date:	Time: (24 Hour Clock)
Relinquished by:	Received by:	Date:	Time: (24 Hour Clock)
Relinquished by:	Received by:	Date:	Time: (24 Hour Clock)

Lab Use Only

	Yes	No	NA
Chain of Custody Record completed appropriately?	☐	☐	☐
Sample Labels match Chain of Custody?	☐	☐	☐
Correct number of samples were delivered?	☐	☐	☐
Custody seals intact?	☐	☐	☐
Within holding time?	☐	☐	☐
Sufficient sample volume for analysis?	☐	☐	☐
Samples are in proper containers?	☐	☐	☐
Sample containers damaged/leaking/frozen?	☐	☐	☐
40 ml vials headspace, > pea-sized air bubble?	☐	☐	☐
Received from a refrigerator?	☐	☐	☐

Temperature: _____ °C Initials: _____

Print Form

Revised: 04/01/2011