



**A.R.S. § 11-1606 Application Process Notice
Final Plat - Unincorporated**

Under A.R.S. § 11-1606, Pima County Regional Wastewater Reclamation Department (RWRD) is required to give you the following information when you make application for a Final Plat (authorized by Pima County Code Title 13.20.030.A.2)

Under A.R.S. §11-1606 Pima County is required to give you the following information when you submit a **Final Plat** for Regional Wastewater Reclamation Approval:

1. The following steps are required to obtain an Administrative Completeness review for **Final Plat** approval:

Step One: Prepare **Final Plat** based on the requirements of the applicable jurisdiction and Pima County Development Services – Subdivision and Development Review – Final Plat Requirements (applicable sections II Dedication and III - C. Environmental Quality and I. Wastewater).

<http://www.pimaxpress.com/Subdivision/PlatDocs/FinalNew.PDF>

RWRD will be reviewing the Final Plat Dedication block language to ensure that appropriate access is granted to Pima County for the installation and maintenance of proposed sanitary facilities. The Final Plat will be reviewed for right-of-way, easement, common area, lot and block conformance with the Preliminary or Tentative Plat case file.

Each plat is unique, and will be compared with the Preliminary or Tentative Plat case file to determine if any DEQ or RWRD General, Permitting or Special Notes need to be incorporated into the document. The designer should be familiar with the following documents and sections applicable to the above mentioned issues:

- ✓ **Design Standards for Public Sewerage Facilities, June 1983**
(Pima County, Arizona Dept. of Wastewater Management)
http://www.pima.gov/wwm/eng/stdDET/pdf/design_standards.pdf
- ✓ **City of Tucson/Pima County - Standard Details for Public Improvements, 2003 Edition**
http://www.pima.gov/wwm/eng/stdDET/pdf/all_DET.pdf
- ✓ **City of Tucson/Pima County - Standard Specifications for Public Improvements, 2003 Edition**
<http://dot.pima.gov/transeng/stdspecsDET/>

Final Plats are prepared by a State of Arizona licensed, registered professional.

Step Two: Submit the Final Plat to Debby Marchbanks, Subdivision Coordinator, Pima County DSD, 201 North Stone, 2nd floor, Tucson, AZ 85701 – Phone: 520-740-6514

Administrative Completeness Review. If the application is considered complete, the application will be accepted and a review will be conducted.

If the application is incomplete, the package will not be accepted for review and will be returned to the applicant.

Step Three: If your submittal is approved, you will receive a letter accepting the **Final Plat**. If your application is not accepted, you will receive a letter outlining the revisions that need to be made so that acceptance can be granted.

Depending on the situation, system capacity may need to be appropriated or agreements for sanitary service may need to be executed.

2. Applicable licensing time frames: No licensing time frames are currently in place.
3. Kristin Greene, PCRWRD Development Liaison Unit Manager, can provide assistance with this process and may be contacted at 740-6645 or Kristin.Greene@wmm.pima.gov.
4. Under A.R.S. §11-1609, you may request that the County clarify its interpretation or application of a statute, ordinance, regulation, delegation agreement or authorized substantive policy statement that affects the issuance of your Final Plat approval. Provide the County with a written request that states:
 - Your name and address;
 - The statute, ordinance, regulation, delegation agreement or authorized substantive policy statement or part of the statute, ordinance, regulation, delegation agreement or authorized substantive policy statement that requires clarification;
 - Any facts relevant to the requested ruling
 - Your proposed interpretation of the applicable statute, ordinance, regulation, delegation agreement or authorized substantive policy statement or part of the statute, ordinance, regulation, delegation agreement or authorized substantive policy statement that requires clarification;
 - Whether, to the best of your knowledge, the issues or related issues are being considered by the County in connection with an existing license or license application.